



Clear Focus Consult



Training Calendar 2017

**For Every 2 nominees your organization gets a discount of 5%,
3 nominees 10%, 4 nominees 20%, More than 5 nominees 25%**

DATE/ COURSE	COURSE	CATEGORY/ CODE	SUMMARY/OUTCOMES	TARGET GROUP	LOCATION	COST UGX (VAT EXCLUSIVE)
JAN 24 TH -25 TH 2017	Effective Sales Management Training	MKT	Participants are introduced to accepted sales management concepts and practices. These principles will provide participants with a proven body of management knowledge which can be used to cope with the modern selling environment.	Sales managers, salespeople who wish to become sales managers, company executives or professionals involved in implementing, organizing and managing an effective sales organization.	Royal Suites Bu-golobi, Kampala	800,000
FEB 23 RD -24 TH 2017	Performance Management & Ap- praisal Training	HR	The course aims at imparting Skills on managing & measuring performance in organizations. Overview: Managing staff performance & management, Annual performance Cycle, staff Motivation & Balance Score Card	Senior & Middle level Managers, & all officers involved in appraisal & performance Management	Eureka Place Hotel-Ntinda	600,000
MARCH 30 TH -31 ST 2017	Training on Finan- cial Management & Tax Compliance	FIN	Specific business needs and tax area of interest, incorporating the business-specific tax related transactions, including working with the tax processes already in place.	Heads of Finance, Accountants, Financial Controllers, Procurement Staff, Human Resource Department, Risk & Compliance officers, Internal Audit staff	Casa Miltu Hotel -Ntinda	600,000
APRIL 27 TH 2017	How to Manage Terminations, Dismissals & Conduct Fair Hearings at the Workplace	ER & L	Equip Management staff with the legal procedures of handling employment grievances and disputes at work places and in the tribunals (Court, Labour offices and at the disciplinary hearings) thus reduce on the number of case that arise at work places escalating to labour tribunals.	HR Managers, All Disciplinary Committees, Legal / Company Secretaries, Managers, Line Managers, CEOs, Directors, Employment Relations Officers and Supervisors	Eureka Place Hotel-Ntinda	400,000
MAY 26 TH - 27 TH 2017	Pre-Retirement Planning Training: How to make the most of Retirement	MGT	Gain a better understanding of pension provision and managing personal budgeting and finance. They will also increase awareness of looking after their health and time management and planning for retirement.	Designed for the staff members who are planning to retire (few years prior to the retirement age)	Casa Miltu Hotel -Ntinda	600,000
JUNE 29 TH 2017	Report Writing training	MGT	Enable your staffs prepare structure, write, edit and generate excellent reports. It will also enable them to write clear and concise reports which meet the strategic business objectives.	Top management, Line managers, Supervisors, Field practitioners, Regional coordinators and all other official involved in any form of reporting in the organization.	Eureka Place Hotel-Ntinda	350,000

JULY 13 TH 2017	The Consulting Forum	BUS	The Consulting Forum is the one of the consulting profession's leading networking events. Join consulting co leagues, co-workers and clients at this one-day event that promises to answer the tough questions in you profession	Consultants, the Buy-Side professional, C-Level Executives, L & D Professionals, Talent & HR Professionals, Trainers & Facilitators, Leaders & Managers	Kampala Serena Hotel	2,000,000
JULY 27 TH -28 TH 2017	Corporate Governance and Board Competence	MGT	<ul style="list-style-type: none"> Identify what makes best practice boards Drive positive board culture Ensure successful succession plans Learn how to manage a board in crisis 	CEOs and all Board Members	Royal Suites Bugolobi, Kampala	1,500,000
AUGUST 31 ST 2017	Employee Engagement Training	HR	This one-day interactive workshop is designed to increase engagement by helping participants understand where they find their passion, meaning, and drive and apply it to their jobs.	CEO's, GM's, HR Directors, HR Heads, Line Managers, Administration, and Hr officers.	Casa Miltu Hotel -Ntinda	400,000
SEP 29 TH 2017	Training on Occupational Health and Safety	OSH	<p>This will impart knowledge and skills towards making the employees competent in health and safety whilst helping your business avoid the distress that accidents cause and also avoid and minimize the financial costs of accidents.</p> <p>It also ensures equips OSH Committee members to ensure they sustain ,inspect and comply to OSHA requirements under the labour legislation of Uganda</p>	Departmental Heads, Sectional Managers and Supervisors, Warehouse Managers, Health and Safety Committees.	Casa Miltu Hotel -Ntinda	350,000
OCTOBER 13 TH 2017	Fundraising Training for Non-profit Organizations	MGT	Equips participants with the essential terms & strategy for successful charitable fundraising.	Staff from NGOs and other Non-profit Organizations	Eureka Place Hotel-Ntinda	500,000
NOV 16 TH 2017	Training on Discipline Management at the Workplace	ER&L	<p>The course aims at imparting relevant skills in the law, art and practice of handling staffs discipline issues Course overview: purpose, situations, substantive requirements, hearings and investigations, minute taking & functions & roles of disciplinary committees</p>	Senior & Middle Line Managers, HR Managers, Legal officers & all officers on the disciplinary committee	Casa Miltu Hotel -Ntinda	400,000
DEC 5 TH 2017	Training on Ethical Procurement and Supply	FIN	This one-day interactive workshop is designed to enhance better procurement practice In organizations.	Heads of procurement, Procurement committees, All procurement officers and Finance teams.	Casa Miltu Hotel -Ntinda	350,000
AGREEABLE	Start and Improve Your Business (SIYB)-International Labour Organization Programme	BUS	<p>This programme covers:</p> <ul style="list-style-type: none"> - Generate Your Business Idea (GYBI) - Start Your Business (SYB) - Improve Your Business (IYB) <p>It is facilitated by trainers Certified by the International Labour Organization (ILO)</p>	It is suitable for the Youth who want to Start their own Businesses , Working Class who want to Start Business or Improve Existing Side-Businesses and those who would like to Retire Into Business		AGREEABLE

KEY TO COURSE CODE:

MKT-Marketing, HR-Human Resource, FIN-Finance, ER & L-Employment Rations and Legal, MGT-Management, OSH-Occupational Safety and Health, PRCMT-Procurement

OUR MISSION

To serve our clients by providing the highest quality professional services, which address their actual management issues. We deliver superior management and business development results to the investment community while contributing to the communities in which we live and work.

OUR VISION

To be the most trusted and respected professional services firm recognized by our clients for delivering excellence.

Contacts

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